

**Meeting of Ulley Parish Council to be held**

**in the Village Hall, Main Street, Ulley**

**Wednesday 26th February 2025 at 7.00 pm.**

18th February 2025

Dear Councillor,

You are hereby summoned to attend the Parish Council meeting of Ulley Parish Council. The agenda is below and supporting papers are attached.

S Whitaker

Parish Clerk and Responsible Financial Officer

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**Formal Meeting of the Council**

In accordance with Openness of Local Government Bodies Regulations 2014, audio/visual recording and photography at Council meetings is permitted in accordance with the Council’s protocol “Filming of Public Meetings”.

**Public Session**

A public session of about 15 minutes will commence prior to the formal Council meeting in accordance with Section 3 of the Council’s Standing Orders.

**AGENDA ENCLOSURE:**

1. To receive and note apologies for absence
2. To note any declarations of interest on items to be discussed at this meeting
3. To consider any matters which should be dealt with in confidential session (items for which the Press and Public may be excluded further to the Public Bodies (Admission to Meeting) Act 1960).
4. To approve and sign the minutes of the Council meeting on 27th November 2024 and the Extra Ordinary Meeting on 29th January 2025 **(A)**
5. To receive written applications and to co-opt a candidate to fill the vacancy for Parish Councillor
6. To receive a report from the Millennium Trust
7. To discuss Village Hall Repairs **WC**
8. To consider any issues arising from the management of the Play Area, including:
	1. RMBC Monthly Inspection Report & PC Weekly Inspection Report **(B)**

1. To receive an update on the keys for the new shed
2. To receive an update on speeding and highway matters
	1. Resurfacing of Footpaths
	2. Village Petition
	3. Traffic Issues
3. Grounds Maintenance
	1. to receive an update on liaison with RMBC regarding current maintenance schedule
4. To receive an update on the phone box and approve a HEUVG bid **(C)**
5. To discuss Ulley in Bloom 2025 and approve a HEUVG bid **(D)**
6. To receive an update on the Risk Assessments for the Equipment **RR**
7. To discuss the proposed Whitestone Solar Farm
8. Discuss Cyber Security Requirements & Backing up Files **SW**

1. To note any Planning Applications received since the last meeting **(E)**
2. To receive a Financial Update including;
	1. To receive a report to 31st January 2025, including Bank Reconciliation, Payments for Authorisation including Budget vs Actuals **(F)**
	2. Renewal of Insurance Contract
	3. Renewal of Electricity Contract
	4. Review of asset register – checklist **(G)**

1. To consider a review of policies, including:
	1. Standing Orders – Review **(H)**
	2. Asset Register **(I)**
	3. Risk Assessment Procedure  **(J)**
	4. Statement of Internal Control **(K)**
2. To consider any general correspondence received, including:
	1. White Rose Update
	2. CAP Meeting **SH**
	3. PC Network Meeting **CM**
	4. Request for Memorial Bench **(L)**
	5. VE Day 8 May 2025

1. To consider any agenda items and arrangements for the next Meeting of the parish council on 21st May 2025.

**PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN THE PUBLIC PARTICIPATION SECTION, BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON.**