

**Minutes of the Ulley Parish Council Annual General Meeting**

**held at the Village Hall, Ulley at 7.00 pm on 14th August 2024**

Members: Cllrs: R Robson (Chairman), S Hubbard, C Myers, W Cooper

Apologies: None

In attendance: Sarah Whitaker (Clerk)

5 members of the public

A public session of 15 minutes was held prior to the formal Council meeting, in accordance with Section 3 of the Council’s Standing Orders.

1. **Footpath Repairs** – A resident raised the unsatisfactory condition of the pavements following the resurfacing by RMBC. *RMBC are aware of the situation and an inspector will be attending to review the work.*
2. **Shed –** A resident asked if there had been any advancements on the shed. *Item to be covered in the Agenda.*

**22/24 To receive and approve any apologies for absence.**

There were no apologies for absence.

**23/24 To note any declarations of interest on items to be discussed at this meeting.**

There were no declarations of interest.

**24/24 To consider any matters to be excluded from the public.**

There were no matters to exclude.

**25/24 To approve and sign the minutes of the Annual General Parish Council meeting held on 22nd May 2024.**

**Resolved: The minutes of the meetings be approved as a true record.**

**26/24 To receive written applications and to co-opt a candidate to fill the vacancy for Parish Councillor.**

There were no applications received.

**27/24 Tribute to John Swift**

Ulley Parish Council would like to send their condolences to John Swifts family and acknowledge the amount of support that John gave to Ulley village.

**28/24 To receive a report from the Millennium Trust**

1. **Re-pointing work –** The builder has now completed all the work they can access
2. **Electricity –** Electricians found that the wires to the exterior lights had been cut leaving live wires exposed – now repaired.
3. **Summer BBQ –** Well attended with lots of new faces
4. **Events –** Gin night in September, Music night in October & Xmas Events.

**29/24 To discuss the Village Hall Repairs**

**Resolved: Cllr Hubbard and Cllr Cooper to write a spec and obtain quotes.**

**30/24 To consider any issues arising from the management of the Play Area.**

1. **Monthly & WeekIy Inspection report -** Nothing new to report.
2. **Basket Swing –** Not installed yet. **Resolved – Clerk to chase.**

**31/24 To receive an update on the new shed for storage of equipment.**

4 quotes received to install the base. Once a timescale has been agreed the shed can be ordered and leaflets & posters can be distributed advising residents of the planned work.

**Resolved – Ulley Fencing to install a paved base for the shed at a cost of £650. Cllr Robson to discuss timescales with contractor.**

**32/24 To receive an update on Speeding and Highway matters.**

1. Resurfacing work to footpaths – Work has not been completed to a satisfactory standard. **Resolved - Clerk to notify RMBC & Ward Cllrs.**
2. Missing Road Signs – Raised at the walkabout they are on the way.
3. Drainage Carr Lane – RMBC agreed to resolve
4. Speeding – 30mph flashing sign to be relocated. UPC to continue raising speeding as an issue.

**33/24 Grounds Maintenance**

1. **Hedge Trimming in the Play Area –** work will be carried out once nesting season is over.
2. **RMBC maintenance schedule –** A draft maintenance schedule has been sent to RMBC for comment, there is some confusion and RMBC would like to meet to discuss further. **Resolved – Clerk to arrange a meeting.**

**34/24 To receive an update on the phone box.**

Jule Samuels has volunteered to maintain the phone box. **Resolved** **– Clerk to contact Julie asking for her ideas.**

**35/24 To note any Planning Applications received since the last meeting**

* 1. RB2023/1675 - The Poplars Green Lane Ulley - Erection of detached garage to front – Appealed
  2. RB2024/1007 - Holy Trinity Church Main Street - Application to undertake works to a tree(s) within Ulley Conservation Area
  3. RB2024/1046 - Application to vary condition 02 (revised elevations to Plots 1 & 2 to allow natural light to each room and a carport to the north of the site) imposed by application RB2022/1542 - land at Hall Farm 18 Turnshaw Road Ulley

**36/24 To receive a financial update including;**

1. **To receive a report to 31st July 2024, including Bank Reconciliation, Payments for Authorisation & Budget vs Actuals.**

**Resolved: The following items were authorised for payment:**

|  |  |  |  |
| --- | --- | --- | --- |
| 03/05/24 | HMRC | Clerks Tax Apr 24 | £ 59.40 |
| 23/05/24 | EDF | Electricity Village Hall | £ 32.47 |
| 28/05/24 | Ulley Parish Council | Reserve Account | £ 500.00 |
| 28/05/24 | Faye Hazlehurst | Internal Audit 2023/24 | £ 200.00 |
| 30/05/28 | Whitaker, S | Clerks Salary May 24 | £ 238.04 |
| 03/06/24 | Scottish Water | Water Village Hall | £ 50.35 |
| 04/06/24 | HMRC | Clerks Tax May 24 | £ 59.40 |
| 12/06/24 | Robson, R | Fuel | £ 29.18 |
| 28/06/24 | Whitaker, S | Clerks Salary June 24 | £ 333.96 |
| 02/07/24 | EDF | Electricity Village Hall | £ 100.13 |
| 03/07/24 | HMRC | Clerks Tax June 24 | £ 83.60 |
| 23/07/24 | EDF | Electricity Village Hall | £ 45.79 |
| 30/07/24 | Whitaker, S | Clerks Salary July 24 | £ 238.04 |
| 30/07/24 | RMBC | Play Area Inspections | £ 460.74 |

**Balance – Current £9,238.51 Reserve - £4,205.82**

**37/24 To consider a review of policies, including:**

1. Grievance & Disciplinary Policy – **Resolved – Agreed**
2. Sickness & Absence Policy – **Resolved – Agreed**
3. Complaints Procedure – **Resolved – Agreed**
4. Social Media Policy – **Resolved – Agreed**
5. Equipment Risk Assessments x 8 – **Resolved – Agreed**
6. Financial Regulations – **Resolved – Agreed**
7. Equality & Diversity Policy – **Resolved – Agreed**

**38/24 To consider any general correspondence received, including:**

1. **White Rose Update** –no update.
2. **CAP Meeting –** Significant dates on 22 September & 15 November possibility of fireworks.
3. **PC Network Meeting –** no update.

**21/24 To consider any agenda items and arrangements for the next Meeting of the parish council to be held on 27th November 2024 –** none.

The meeting closed at 7.50pm.

Signed …………………………(Chairman). Date: 27th November 2024