



**Minutes of the Extra Ordinary meeting of Ulley Parish Council
held on 12 June 2019, Village Hall – 7.00 pm**

Chairman – Cllr Richard Robson – Chairman of Ulley Parish Council.

Other Councillors in attendance – Richard Steel, Ian Stones and Patricia Smith

Clerk – Andrew Towleron.

Present – 2 members of the public.

23/19 - To receive and approve any apologies for absence - There were none.

24/19 - To receive any questions from members of the Public – There were none.

25/19 - Declarations of interest and dispensations - There were none recorded or sought.

26/19 – To receive information on the following on-going issues and decide further action where necessary -

To receive a report on crime and anti-behaviour issues – the latest update from the police was provided. It was noted that there had been six recorded incidents between 1 April and 1 June 2019, three of which had occurred at Ulley Country Park. Cllr P Smith noted that she was aware of other incidents reported to the Police that were not reflected in these statistics.

27/19 – Filling of a Casual Vacancy for a Councillor

A report was provided on progress with the filling of the casual vacancy for a councillor. A formal notice had been published by Rotherham MBC seeking nominations. The closing date was 19th June. Should no nomination come forward, the Council could then fill it through co-opting someone to the Council.

28/19 – To consider the Internal Audit Report for 2018/2019

The verbal and written report was provided on its findings. The main finding from the audit was that there had been some good improvements with the Council's financial management processes and systems over the financial year. However, there were some issues with the year-end bank reconciliation and the year-end accounts agreeing with the cashbook. Also that some further measures should be taken to ensure the council is meeting its responsibilities as a trustee of the Halifax Fund.

Resolved that: the Annual Internal Audit Report for 2018/2019 be noted and that the various recommendations be approved.

29/19 – To certify that Ulley Parish Council is exempt from external audit for fiscal year 2018/19

Resolved that: Ulley Parish Council is exempt from external audit for the year 2018/19 as its annual turnover does not exceed £25,000.

30/19 - To approve the relevant sections of the Annual Governance and Accountability Return 2018/2019

Resolved that: Ulley Parish Council approve Section 1 Annual Governance Statement 2018/19 on page 5 of the Annual Governance and Accountability Return 2018/2019.

Resolved that: Ulley Parish Council approve Section 2 - Accounting Statements 2018/19 on page 6 of the Annual Governance and Accountability Return 2018/2019.

31/19 - To approve the publication of documents under The Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities

Resolved that: in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities, Ulley Parish Council will publish the following documents on its website:

- **Certificate of Exemption**
- **Annual Internal Audit Report 2018/19**
- **Section 1 – Annual Governance Statement 2018/19**
- **Section 2 – Accounting Statements 2018/19, page 6**
- **Analysis of variances**
- **Bank Reconciliation to 31 March 2019**

32/19 - Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015

The Clerk reported that the Council was required to give six-weeks notice of the period for the exercise of public rights and other information required. The intention was that this would commence on the 25 June 2019.

33/19- Planning update – The Council has been notified of RB2019/0730, 5 Turnshaw Road Ulley, Application to vary condition 02 approved plans imposed by RB2017/1709

Resolved: that the Council has no comments to make on the planning application RB2019/0730.

34/19 - To receive a verbal and written report on financial matters within the Council and to approve the following payments:

Resolved that: the following payments be authorised:

- £279.58 to SSE for electricity use in the Hall
- £300 for new pads for the defibrillator
- £748.64 and £306.41 to Zurich Municipal Insurance for insurance premium plus additional premium for 2019/2020
- £420.00 to Andersons for emergency works to the tree in the Recreation Ground.
- £180.00 to CIC for the Internal Audit
- £25.00 to Coop for petrol for the mower
- £57 to YLCA for Annual Membership

Resolved that: the Clerk is granted delegated powers to spend up to £300 for the purchase of new pads for the defibrillator.

Cllr R Steel agreed to assist with confirming the specific pads to be purchased.

35/19 To receive an update on Halifax fund bids including any approved by the Halifax Estate. (See attached bid 12.1 for well-dressing)

Resolved that: the bid by Holy Trinity Church Parochial Church Council (PCC) of £420 for the Well Dressing be supported.

36/19 - To consider any agenda items for the next meeting of the council

It was agreed that future spending priorities for the Halifax Fund including wifi in the Hall and village sign/history boards; HS2; maintenance of the trees in the Park and Victory in Europe Celebrations 2020 be added to those items already agreed.

Any other business

Cllr R Steel spoke about a useful meeting he had with Andersons (the tree specialist) about the condition of the trees in the park. This included options how these could be improved, including the removal of one or more of the sycamore trees and beech tree as well as the pruning of the trees. He agreed to seek a formal quote.

It was noted that as the trees were in a Conservation Area we would have to formally notify RMBC of any works to them. The Clerk explained that he was progressing this.

Cllr R Stone went onto to speak about wifi in the Hall as well as village signs and history boards, both of which were being investigated by the Millenium Trust.

Cllr R Robson confirmed that he updated the maps showing the location of the hanging baskets in the Parish.