Ulley Parish Council Meeting to be held at 7.00 pm on Wednesday 26 July 2017 at Ulley Village Hall.

Dear Councillor, 21 July 2017

You are summoned to attend the above meeting of Ulley Parish Council.

E Taylor, Clerk

AGENDA

A public session will commence prior to the formal Council meeting in accordance with paragraph 4.6 of the Council’s Standing Orders.

PART I NON–CONFIDENTIAL ITEMS

In accordance with Regulation 4(6) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, audio/visual recording and photography at Council meetings is permitted in accordance with the Council’s protocol “Filming of Public Meetings”.

1. To receive and consider apologies for absence.
2. To approve, sign and date the minutes of the Parish Council meeting, Annual Parish Council Meeting and Confidential Parish Council Meeting held on 31 May 2017- attached 1 (only Councillors will receive the minutes from the confidential meeting).
3. Declarations of interest and dispensations
   i. To receive declarations of interest from councillors on items on the agenda.
   ii. To receive written requests for dispensations for disclosable pecuniary interests (if any)
   iii. To grant any requests for dispensation as appropriate
4. To receive information on the following on-going issues and decide further action where necessary.

- Permissive footpath – attached 2
- Hs2 – The Clerk has received written confirmation that the M18 route has been approved. This is in the public domain in any event.
- Recreation Ground – attached 3


6. Planning update – The owners of Brampton Villas have appealed against the refusal as per attached 5. Approval has been given for the development of The Bungalow on Green Lane.


9. Boundary Commission review – members have had the Boundary review document circulated via email. It is proposed that Ulley be part of the new Aughton and Swallownest Ward. Members views are sought.


   The last bank statement received shows £2,820.39 as at 30.06.17. From that date the following payments have been made:-

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<td>Stationary and office supplies</td>
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   The balance of the account as at today’s date stands at £1,734.26 as per the attached.

   The savings account has a balance of £3,597.99.

   The VAT return was paid in June 2017 at £188.42


14. Volunteers working with the PC – Attached 12.


16. To discuss urgent business items.

17. To agree the next meeting as 27 September 2017 at 7.00pm Ulley village hall.
Minutes of the Parish Council Meeting held 31 May 2017
Village Hall – 7.00 pm

Present
Peter Hubbard (Chair), Richard Steel (Vice Chair), David Wing and Ian Stones

Clerk - Emma Taylor

Seven members of the public (including local councillor).

Public Session

Concerns were raised by the public about the following items:

- The Dog fouling bin at the top of Reservoir Road has still not been replaced. Chair confirmed that he had chased this and had not yet had a reply. Chair’s concern was that a new litter bin had appeared next to the bus stop and he wondered if RMBC had installed this instead. Wayne Munro-Smith from RMBC was present at the meeting and confirm that it is unusual to give a date for delivery of Dog fouling bins, because the teams do not normally know when they are to arrive. They have started to put litter bins in place of dog bins when there is need for both as dog waste can be put in normal bin! Chair will clarify this and continue to chase, as will the public.
- A member of the public confirmed that they were concerned about dangerous boulders that might fall into the road. Chair advised that this should be reported to RMBC.
- A member of the public raised concerns that the house opposite the Royal Oak had been sold and might be knocked down and used to build other houses. Chair confirmed that it sits in the conservation area and has been sold with quite a strict planning restriction that the paddock cannot be built on. There is a planning application for the land behind the house, which is not included in the sale. Chair confirmed that PC will have to wait and see if a planning application is made and it will then be discussed in the PC meeting.
- In connection with the above property. There are old straw bales and rubbish on the road at the end of the site, can RMBC be asked to clear. Chair confirmed that he would contact Streetpride.
- Concern was raised that with the weather getting better, traffic will start to park at both sides of Ulley Bridge again. Chair will chase RMBC about the double yellow lines that were supposed to be on both sides.
- A member of the public asked why our flag had not been flown at half-mast with the recent terror attack. Chair confirmed that a specific set of dates had been approved as part of the bid. Chair agreed that this needed to be reviewed as it is unlikely that anyone will complain about the flag flying at half-mast on occasions like this. It is to be noted as an item for the next agenda including where the flags should be stored.

Meeting

42/17 Apologies – Richard Robson had sent apologies due to holiday. PC accepted the apologies on a two to one vote. Chair agreed that he would go through the apologies process with all councillors again.

43/17 Minutes of the PC meeting 29th March 2017

Resolved: The minutes were accepted as a true and accurate record and were signed by the Chair.

44/17 Declarations of Interest – None declared.

45/17 On-going issues
1. Permissive footpath – Chair confirmed that both estates have agreed the new agreement document. Copies for signing are with both offices. Once they are signed, PC can make progress. Chair has a meeting tomorrow morning at 9.30am with RMBC footpath team so that they can run through the plan and see how RMBC might be able to help out with kissing gates and styles etc. A member of the public suggested that the farmer should be included. Chair confirmed that their was little point for the meeting tomorrow but as soon as the two estates sign and return the agreement and we know what RMBC can help with, he will arrange a meeting with the farmer.

**Resolved:** No action to take, Chair will keep PC updated.

2. Speed signs – Chair confirmed that he asked RMBC about installing them on private land. RMBC confirmed that there would have to be planning permission. It got quite complicated and then the Area Assembly confirmed that one of the ones they had been granted, was intended for Ulley. It has arrived on Penny Hill Lane and is up and running.

**Resolved:** No further action for PC to take.

3. Recreation Ground – Chair confirmed that the co-ordinator at RMBC had not got it to the board in May. She had confirmed via email that the lease had been circulated to the three ward members for comment. It will hopefully go before RMBC’s board in June.

**Resolved:** Chair to keep PC up to date.

46/17 Presentation by Wayne Munro Smith – Love where you live

Wayne Munro Smith ("WMS") provided a very informative presentation on the work he does with the “love where you live” campaign. He confirmed many details about the work that the scheme undertakes with litter picking, dog fouling, pot holes etc. WMS left a handbook that has helpful contact points for various issues. He also confirmed that he would be willing to help in the future with any of our issues.

WMS wants to promote good practice. He can be a point of contact and can allocate to the right person. Streetpride staff are good and very committed. The Chair asked for guidance on the village litter picks. He confirmed that volunteers currently put bags out on the verge. If CCTV is used and they are filmed doing it, will they be liable?

WMS confirmed that they would not as long as RMBC are aware that the collection is being done. He confirmed it was better if the picks were on bin day but if they can’t be he can provide a template that you tie onto the bags so that Streetpride are aware. WMS advised to email him before a litter pick, identify where the litter will be and when and then put the template on the bags. He also suggested that if the group can do one pick a year that is advertised with him it will help.

WMS covered fly-tipping and confirmed that the enforcement team were trying to get to grips with the amount. They are working hard and are going through any bags to try and find details of who might have tipped it.

**Resolved:** Chair is to obtain the templates and distribute them for the village litter picking group to use. Chair thanked WMS for the information.

47/17 Ulley in Bloom

The Chair confirmed Hobson’s had agreed all the beds and confirmed that the charge would not change if village wanted different planting. The new quote is awaited. This can then be sent to Halifax for approval.
Chair confirmed that the quote was to plant the existing fixtures and fittings in the village, not any new ones. They will have to be looked at, when they are acquired.

48/17 Bouncy Castle

A request has been made by someone using the village hall for a summer event, if the company who provides a Bouncy Castle can drill holes into the tarmac to secure the castle outside. PC mooted whether this was something they should allow or note. It was agreed that it would encourage younger generations to use the hall but more information was needed from the company. There was a suggestion of whether we can do something on a permanent basis? Need to be careful not to compromise ourselves, if PC aren’t involved then we are not liable if something goes wrong. If it is our fitting that goes wrong, then we will be liable. Might be better just to let the company arrange.

Resolved: Chair to feedback to the organiser of the meeting to ask the company exactly what they need to do.

49/17 Planning update

The Chair confirmed that since the agenda had been released, a planning application had been received relating to the bungalow on Reservoir Road. The owner has drawn up new plans, which in essence make the ground floor smaller, install a wall to protect the neighbouring property, install a large balcony at the side overlooking the paddock and installing some roof lights.

Resolved: PC all agreed it does not affect the village and they have no comments to make.

50/17 Footpath to the recreation ground.

Chair has been in touch with RMBC and RMBC don’t seem to know who owns the path. Housing are now looking into it. The officer is on holiday. PC is not in a rush as we don’t have the lease yet. Chair suggested he re-visit this in future agendas when he had something to report.

Resolved: Agreed by PC.

51/17 Internal Audit

The internal audit report had been attached to the agenda. All councillors confirmed that they had read it. Clerk confirmed that no actions had been suggested other than the agendas need to be on the website and clerk confirmed this had already been addresses.

Discussion only.

52/17 External Audit

The Clerk read out the Annual Governance Statement. All members agreed the PC were compliant. The Chair and Clerk signed.

The Clerk read out the Annual Accounting Statements. All councillors agreed the figures. The Clerk/RFO and the Chair signed.

Resolved: Clerk to comply with the requirements for the External Audit.

53/17 Defibrillator
The Clerk confirmed that the PC had been offered a Defibrillator and case free of charge. PC would have to pay for an electrician to install it. The ongoing maintenance costs were about £5 a year for electric, £50 every two years to replace the pads, £150 every five years to replace the battery. The provider will also provide the training course free of charge.

Resolved: Councillors all voted in favour of the installation of the unit. It will be installed on the front wall of the village hall and the PC will locate an electrician when needed. Clerk is to make the arrangements with the provider and open the training course up to the village.

54/17 Financial report of the PC accounts

All councillors accepted the figures provided in the agenda and in the accounts. Bank reconciliation shows that the PC have £2,751.97 as at 31 May 2017. The savings account has a balance of £3,597.99.

Recorded.

55/17 Financial report on Halifax fund

The Chair confirmed that he had just received confirmation from Halifax Estates that the next installment of the fund had been paid into the accounts. The balance is now £17,098.23.

Recorded.

56/17 Approved Halifax fund bids

The Chair confirmed that three bids had been approved. The first bid is for the refurbishment of the telephone box. The second is for the replacement of the Albert Steer Memorial Bench outside the Church and the final bid was for the Well dressing and street party, which starts next week.

57/17 Area Assembly Co-Ordinators Meeting

The Chair confirmed that the minutes from the last meeting were attached to the agenda for people to read if they wished. The main point is that there will be no more area assembly meetings. Each Ward will have their own meeting instead. Chair does not have further details yet. He will keep the PC up to date.

Councillor Robson who was not at the meeting had raised a question via email about how Orgreave had obtained funding for their play area refurb and whether we could do the same? Local Councillor Bob Walsh confirmed that this had been a one off as the area had been brand new and immediately destroyed by vandals. Ulley would not meet the criteria for that particular grant.

Recorded.

58/17 Communications received by the Chair

The Chair has received an email from the Ulley Country Park. They have opened an open-air performance area and want to obtain funding for a large mosaic from the Arts Council. In order to do this, they are asking each local PC if they will donate to a smaller mosaic.

Resolved: PC agree in principle but subject to cost. Chair is to contact and ask how much money they are seeking. Chair will feedback to the PC.

59/17 Volunteers working with the PC
The Chair had looked into the procedures that we would need to have in place if volunteers use PC machinery etc. Main issue is that we have to have insurance in place. We need employers liability and public liability insurance in place, Chair thinks this is already in place. Clerk will need to confirm with the insurers. The policies then need to be written out and risk assessment done. Councillor Ian Stones confirmed that he could do the risk assessments.

WMS suggested that if the group were separately constituted then they would be able to access much more funding than via the PC but they would need a bank statement. PC don’t think that this will be possible. Member of the public agreed that the people who help with work-about, do not want to be part of a constituted group.

Resolved:  
(A) Clerk is to get confirmation in writing from the insurers that we are covered.  
(b) Councillors Wing will put together a list of items potentially needed  
(c) Ian Stones will then do the Risk Assessment.

60/17 Urgent business – None

61/17 Date for next meeting confirmed as 26.07.17 at 7.00pm at Ulley Village Hall.

Confidential meeting then took place once the public had left.
Minutes of the Annual Parish Council Meeting held 31 May 2017
Village Hall – 7.00 pm

Present
Peter Hubbard (chair), Richard Steel (Vice Chair), David Wing and Ian Stones

Clerk - Emma Taylor

Seven members of the public (including local councillors).

37/17 Apologies - received from Richard Robson were received. PC agreed to accept the apologies on a two to one vote. Chair is to re-iterate the policy about meeting attendance.

38/17 Declarations of Interest – None

39/17 Chairman’s report – Chair confirmed that he was pleased with the way the Parish Council had been able to put proper procedures in place and turn the Council around from the situation it faced just over a year ago when the fraud was discovered. All reports are showing the progress the PC has made and Chair is satisfied that the previous Clerk, Andrew Pashley has pleaded guilty to Fraud and has been sentenced accordingly.

40/17 YLCA nominations – Chair confirmed that two people had to be nominated to attend the area meetings if they wanted to. Only if they have been nominated and the details given to YLCA can they vote in those meetings.

Resolved – PC voted all in favour of Chair and Vice Chair to be nominated.

41/17 Votes for Chair – Peter Hubbard had been proposed by David Wing and seconded by Richard Robson.

Resolved – All councillors voted in favour. Peter Hubbard to remain as chair.

Votes for Vice Chair – Richard Steel had been nominated by Richard Robson and seconded by Peter Hubbard. The Clerk confirmed that one other person had been nominated for Vice Chair but had confirmed that they would not be prepared to stand.

Resolved – All councillors voted in favour. Richard Steel to remain as Vice Chair.
Attachment 2
Permissive Path
The agreement has been returned signed by the Sitwell Estates and Halifax Estates have been contacted to ask they expedite the return of their agreement. This is still awaited.

Attachment 3
Recreation Ground
Following contact with RMBC officers to find out the outcome of the May Cabinet meeting regarding the lease it appears the report was not tabled. We have now been advised it will go to the September Cabinet. The Parish Council have expressed their disappointment in this ongoing delay.

Attachment 4
Bouncy Castle
Enquiries as to the need for bolting the Castle into the carpark revealed it is only to secure the structure to prevent it being blown about. Another supplier has been identified who uses weights to achieve the same result thus requiring no holes be drilled to facilitate installation. The matter is therefore no longer an issue that requires a decision.
Dear Sir/Madam

TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78

Site Address: Brampton Villa, Penny Hill Lane, Brampton-en-le-Morthen
Proposal: Demolition of existing building and erection of industrial unit
Application No: RB2016/1489
Appellant: West Midlands Sectional Building Works
Appeal Reference: APP/P4415/W/17/3174191
Start Date: 06/06/2017

I refer to the above details. An appeal has been made to the Secretary of State against the decision of Rotherham Metropolitan Borough Council to refuse planning permission. I apologise for the delay in sending out this notification.

The appeal will be determined on the basis of written representations. The procedure to be followed is set out in Part 2 of the Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009. We have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal.

We have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal.

If you wish to make comments, or modify/withdraw your previous representation, you can do so online at https://acp.planninginspectorate.gov.uk
If you do not have access to the internet, you can send three copies to:

The Planning Inspectorate
Room 3/13
Temple Quay House
2 The Square
Temple Quay
Bristol BS1 6PN

All representations must be received within 5 weeks of the start date. Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not acknowledge representations. All representations must quote the appeal reference.

The appeal documents are available online at http://planning.rotherham.gov.uk/search.asp

You can get a copy of one of the Planning Inspectorate’s “Guide to taking part in planning appeals” booklets free of charge from GOV.UK at https://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal

When made, the decision will be published online at https://acp.planninginspectorate.gov.uk and the Council’s website http://planning.rotherham.gov.uk/search.asp

Yours faithfully

Matthew Peck
Planning Regeneration & Transport Services
Attachment 6
Defibrillator
The defibrillator has now been supplied to the Parish Council and early discussions have suggested the best location would be to the right of the entrance door with the electrical take off coming from the plug on the rear wall. The Millennium Trust have indicated they would be prepared to look to install the device at no cost subject to identifying the necessary resources.
Recommended –
1) That the defibrillator be installed on the main wall to the right of the entrance and hard wired into the nearest plug socket.
2) That the offer of the Millennium Trust to install the defibrillator be accepted
Kompan are running a competition to fund the cost of some play equipment. The details and conditions for entering are set out as follows:

**Competition Details**

Three winners will be announced on 2nd October 2017...

- **1st prize** - 50% matched funding
- **2nd prize** - 35% matched funding
- **3rd prize** - 25% matched funding

To enter, complete the application form describing your dream playground or fitness area! A playground specialist will then be in touch to organise a site visit so we can understand a little bit more about your project.

Applications will be assessed on the description of your dream playground or fitness area and suitability for the funding from a site visit. Applications and visits must be completed before the 29th September!

**Entry Requirements**

- Budget secured or will be by 29th September 2017
- Must be for a Parish Council, Town Council, Community Group, or an organisation within the Leisure Sector (for the education competition [click here](#))
- Ready for installation between October 2017 - February 2018
- A minimum of three pieces of KOMPAN equipment need to be included in the project
- You are based in England and Wales

The PC need to consider:

a) Whether they wish to enter if we meet the entry criteria, subject to the lease having been agreed in September;
b) Who will write the 200 words;
c) What do the PC want to say?
## Payments

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**Receipts less expenditure**

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<td>17,098.23</td>
<td>-17,098</td>
</tr>
<tr>
<td>Receipts less expenditure</td>
<td>17098.23</td>
<td></td>
</tr>
<tr>
<td>---------------------------</td>
<td>---------</td>
<td></td>
</tr>
<tr>
<td>Total funds</td>
<td>17,098.23</td>
<td></td>
</tr>
</tbody>
</table>
**Item 11**

**Attachment 10**

**Halifax Fund Approvals**

Two bids have been approved since the last meeting

1) The Ulley in Bloom bid was approved and the summer planting has now taken place.

2) The Audio Visual system for the hall was approved and purchase of the equipment is now taking place. Installation is expected to be completed in two phases the first of which (the sound system) is due for completion before the middle of August.

**Item 12**

**Attachment 11**

**Ulley Country Park Mosaic**

Following the last meeting the friends have been contacted to ascertain the level of funding they were looking for. Their hope was to obtain £100 from the Parish Councils surrounding the Country Park.

**Recommended** – That the Parish Council make a donation of £100 to the friends Group for the provision of a sponsored mosaic.

**Item 13**

**Attachment 12**

**Volunteers Working with the Parish Council**

Following the last meeting the following equipment has been identified as requiring risk assessments

- Shovels, sweeping brushes, spades, forks, wheelbarrows, steps, ladder, hedges trimmers (petrol, battery and mains electric powered), strimmers (petrol, battery and mains electric powered).

There will be additional equipment to be considered in the future but this is the current working list that requires written assessments. It has also been suggested that as a short term storage solution one of the garages located on the field access in the centre of the village be considered. Permission has been obtained for such a use however the structure will require attention to make it fit for purpose.

**Recommended**

1) That the risk assessments be produced based on the above list of equipment as agreed at the last meeting
2) That the garage be assessed to identify the works necessary to render it fit for purpose.

**Item 14**

**Attachment 13**

**Neighbourhood Watch**

The Neighbourhood watch have written to ascertain if the Parish Council wish to continue to pay for the village to be a Neighbourhood watch area. The payment which has been allowed for in the budget for 17/18 is £70.

**Recommended** - That the Parish Council approve the payment of £70 to the Neighbourhood Watch.