Draft Minutes of the Ulley Parish Council Meeting held on 26 September 2018, Village Hall – 7.00 pm

Chairman – Cllr Peter Hubbard – Chairman of Ulley Parish Council.

Other Councillors in attendance – Richard Steel, Ian Stones and Richard Robson

Clerk – Andrew Towlerton.

Present – 5 members of the public and Borough Councillor Bob Walsh.

39/18 To receive and approve any apologies for absence - There was none received. The Chairman reminded members of their duty to inform the clerk for their absence from a Council meeting and the reason for this.

40/18 To receive any questions from members of the Public

Several issues were raised.

Fly-tipping – The Chairman confirmed that he had raises this again with Rotherham MBC. Due to issues relating to data protection and how the data was collated it was not possible for Rotherham MBC to provide a figure on how many successful prosecutions there had been in the Parish in recent years, it was explained.

Over-hanging Trees – An update was provided by the Clerk. He had been in contact with StreetPride service at Rotherham MBC. They had looked into this and considered that the trees located through the village don’t currently pose any form of obstruction. They had, however, asked Rotherham MBC’s Trees and Woodlands team to see if they could take a look at the trees themselves and carry out an inspection to ascertain their safety. They would also be resending letters to the landowners that run adjacent with Ulley lane to try once again to see if they will arrange works for the trees to be cut back.
Straw on the road – It was confirmed that this had been raised with Rotherham MBC and they had agreed undertaken to additional sweeps and inspections. The Chairman stated that this remained an issue in parts of the Parish.

41/18 To receive a report on crime and anti-behaviour issues - The latest recorded figures from the Police recorded 2 crimes (2 domestic and 1 public Order) and 1 incident of anti-social behaviour in the Parish between 19th July 2018 and 19 September 2018. Reference was made to a number of incidents that had taken place in recent weeks.

42/18 Declarations of interest and dispensations - There were none recorded or sought.

43/18 – To approve, sign and date the minutes of the Parish Council Meeting held on 25 July 2018.

Resolved: that the minutes of the Parish Council Meeting held on 25 July 2018 be approved.

44/18 - To consider and agree a Volunteer Policy for the Council and associated documents.

It was explained that a revised volunteer policy and associated documents have been prepared for following comments received on the approved one. These were discussed. Reference was made to the need to keep them simple and easy to read. A discussion then also took place about their implementation. It was agreed that a special meeting of the working party of the Council should take place to consider and agree how these should be best implemented.


45/18 To consider the latest Inspection Report for Poynton Avenue Plan Area.

A copy of the play area inspection report carried out in July 2018 for the Poynton Area Plan Park was circulated and considered. It was noted that it had not raised any significant concerns with the condition of the play equipment in the Park, though did highlight a few areas of improvement.

Reference was made to a tree in the Park which could pose a risk. The Clerk was asked to arrange an inspection by a suitable qualified person to establish its condition and the extent to which it posed a risk.

Resolved: that the Inspection report for Poynton Avenue Play Area be noted.

46/18 To consider the Council’s involvement in Rotherham MBC’s - Town & Parish Council Winter Partnership Scheme 2018/19.
This invitation by Rotherham MBC to join the scheme was considered. It was noted that volunteers from community would be required if it was to be successfully implemented. It was agreed to initially seek these through an advert in the parish newsletter.

Resolved: that the Council agrees to take part in Rotherham MBC’s Town & Parish Council Winter Partnership Scheme for 2018/19.

47/18 To consider and agree the Council’s Data Protection Policy, Record Management Policy and Associated Documents (see attachments 9.1 to 9.4).

It was explained these had been developed in response to new legislative and other requirements have meant that it is good practice for a Parish Council to have a Data Protection Policy and associated Guidance. They were based on good practice but had been tailored to the needs of the Council.

Resolved: that the Council’s revised Data Protection Policy, Record Management Policy and Associated Guidance be approved.

48/18 To receive an update on the External Auditor’s Report in the Public Interest and consider next steps.

The clerk confirmed that the External Auditor’s Report in the Public interest had been received. However, it had been received too late to include as a substantive agenda item. The next steps was to arrange a public meeting held within one month of receiving it, and at this meeting the Council must decide what action to take in response to our recommendations. This was in accordance with legislative requirements. Members were asked to provide their availability for a public meeting in the next two weeks as a matter of urgency.

The Clerk confirmed that a copy of the report had been placed on the website.

He was asked if the Council had received an invoice for the costs associated with the Audit. He confirmed that the Council had. It was asked if this could be itemized, which he promised to do obtain.

49/18 Planning update

The Chairman explained that the application (RB 2018/1085) for the erection of a dwelling at Main Street, which had been discussed at the previous meeting of the Council, had been approved subject to various conditions.

50/18 To receive a verbal and written report on financial matters including actual and forecast income and expenditure by the Council for the year 2018/2019, and to authorise any payments, including:
Both a verbal and written report was provided. It was confirmed that the Council held £9,754.91, which comprised £3,453.70 in the Co-operative Bank Current Account and £6301.21 in the Co-operative Bank Reserve Account. It also held 11, 424.31 in the Halifax Grant Account. An overview was provided on the overall budget situation. It was explained that the budget was broadly on track. The main variations were that the Insurance fall the hall was under budget by £166 or 18% and the Council had received an unplanned grant of £58. This saving in the insurance and the grant nearly offset the loss of £257 in the Council Tax Grant. The Clerk suggested that were these earmarked reserves they should be specifically accounted for in the accounts as such, which was agreed.

It was noted that the contract for the electricity supply for the hall expired in October. The Clerk said that he was seeking quotes for the future provision of this service. As the next council meeting was not until November the preferred bidder would need to be done under delegated powers.

**Resolved:** that the following payments be authorised:

- £59.99 towards the Sleeper Bench Memorial to Andrew Mozley.
- £10.99 to Fosters for Tyre Sealant.

51/18 To receive an update on Halifax fund bids including any approved by the Halifax Estate and by the Council through delegated powers.

**Resolved:** that the bid to the Halifax Fund by the Ulley Millennium Trust for £380 for village parties in 2018 be approved.

52/18 Any other business.

The Chairman gave a brief update on the progress with the lease for play area.

There being no other business the meeting closed.