Minutes of the Parish Council Meeting held 27 September 2017
Village Hall – 7.00 pm

Present

Peter Hubbard (Chair), Richard Steel (Vice Chair), David Wing, Richard Robson and Ian Stones

Clerk - Emma Taylor

Nine members of the public (including local councillor).

Public Session

Concerns were raised by the public about the following items:

- The PC were thanked for not giving up on Turnshaw Road being re-surfaced, as it is finally being done. Public would like the PC to continue to chase RMBC for the pavements to be re-done even though RMBC have said no.
- Public raised a concern that the Councillor surgery had not taken place when it should have and the parish hall was locked. PC member confirmed that Local Councillor Bob Walsh was present on the correct day and time as he had bumped into him outside the village hall. It was agreed that the clerk would email Councillor Walsh for the surgery dates. These will then be placed on the Notice board.
- A member of the public asked if the PC knew what would happen to the buses in the village when the roadworks were done. Would they run. It was confirmed that from the letter sent to villagers, the bus service will stop.

Meeting

79/17 Apologies – No apologies were given.

80/17 Minutes of the PC meeting 26 July 2017

Resolved: The minutes and confidential minutes were accepted as a true and accurate record and were signed by the Chair.

81/17 Declarations of Interest – None declared.

82/17 On-going issues

1. Permissive footpath – Chair confirmed that Halifax estate have confirmed that it will be about a month before they will be able to provide the PC with a formal decision.

   Resolved: No action to take, Chair will keep PC updated.

2. Recreation Ground – Chair confirmed that the lease had finally been approved by the cabinet. RMBC are to contact the Chair with the amended Head of Terms. The amended version should just have the wording in relation to the breach clause removed. The Chair suggested that if the amended version was an exact copy of the Heads of Terms previously

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approved by the PC, minus the break clause, he could sign it on behalf of the PC if all members agreed.

Resolved: All members voted in favour. Chair will sign Heads of Terms as long as no other amendments have been made.

3. Ulley In Bloom – The Chair apologised for not yet having asked the Halifax Estate to fund on an ongoing basis. The Chair will raise this before the next PC meeting.

For information only

4. Path from Main Street to the Recreation Ground – RMBC have checked and the path is RMBC land and does not appear to be a right of way. It has been referred to Housing.

Resolved: The Chair will chase housing if no further information is received.

83/17 Planning update

It was confirmed that there were no planning applications for the PC to consider.

Craig South was in attendance at the meeting. Craig confirmed that he was the new owner of 5 Turnshaw Road. He was in attendance with his builder, Mark. Craig presented his proposed plans for 5 Turnshaw Road to the PC. The property is in a poor state of repair. He intends to live in the property with his family and wants to keep the village informed of his ideas before his planning application is made. Craig wants to rescue the farmhouse. They have already started work and have taken the internals of the property back to bare stone. He wants to keep the façade and the front of the house the same, the windows will be replaced with wooden windows in keeping with the style and age of the property.

The side to the property which fronts onto the field will have a modern L shaped extension. The intention is to combine old and new. He hopes to be living in the farmhouse by February. The timescale for the extension will depend on planning.

Halifax’s sale of the property contained some stipulations that Craig has to follow. He has to re-build all the boundary walls in the original stone. One of the planning applications will be to fell a large tree in the garden to the property. There is no TPO on it. It sits exactly where the wall needs to be re-built and it drops quite large branches. He does not think it is safe. He reported that the neighbour has confirmed he would like the tree to be removed as it blocks light from his home.

A member of the public commented that the tree is a key feature of the village and the village sits in a conservation area. They would want to see the conservation report. Craig confirmed that contact has been made and an application would be submitted.

PC asked Craig that if the tree had to stay what would “plan b” be? Mark confirmed that they would have to re-look at the plans. The tree will be hard to build round because of its root ball.

Craig confirmed that a further stipulation was that the paddock had to be kept as a paddock. He cannot put any permanent structures on it. It cannot be used as a garden but it can be a green space. They will also be wanting to place a sunken gas tank under the paddock to feed the house. Craig confirmed that although they were not on his land, they would plough the abandoned hay

P3 vocabulary

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bails into the paddock if they had not been removed by that point. He will also move the dog waste bin to the end of the paddock.

PC asked for Craig to cover any plants/flower beds when the stone is chemically cleaned and to be careful of the Phonebox.

PC thanked Craig and Mark for attending and confirmed the plans would be considered when submitted.

For Discussion only

84/17 Pension

The Chair confirmed that the Clerk was an employee and as such the PC had to provide a pension. Due to the minimal hours of the Clerks contract, the PC did not have any qualifying employees. The Chair had therefore brought the staging date forward to 30 September and had completed the PC’s obligations.

For Information only

85/17 Website.

Following several emails from local PC’s, RMBT had reversed their decision to pull the support from the websites. The Chair attended a meeting on the 20 September 2017. At the meeting RMBT confirmed that their support would remain in place and that:

i) The current level of support would continue;
ii) RMBT would continue to pay for the domain names;
iii) Training requests identified by a PC will be directed to the usual IT team for consideration;
iv) RMBT to provide tracking data;
v) PCs to review their sites;
vii) RMBT have no budget to develop sites but can work with PC’s on such work if the PC covered the cost;

It was agreed at the meeting that RMBT proposals would be discussed and each PC is to feedback to RMBT.

Resolved: All PC members confirmed that they were happy with the outcome of the meeting and the ongoing support. The Chair is to feed this back to RMBT.

86/17 Financial report and PC accounts

The Clerk confirmed that the bank account as at 25.0.2017 was £1,332.28. The payments that had been made since that date, left £1,138.48 in the account. The savings account had a balance of £3,597.99.

The Clerk confirmed that the Cheque to Ulley Country Park had not been raised as the scheme was no longer taking place. The cheque previously approved for the Neighbourhood Watch scheme had not yet been cashed and this had been chased. The Clerk also confirmed that an email had been received today from RMBT to confirm that the second half of the precept has been paid.
Resolved: The accounts and report were accepted by the PC.

87/17 Financial report on Halifax fund

The Chair confirmed that nothing had been paid out of the account since the last meeting. The balance of the account was £16,000 approximately.

Recorded.

88/17 Approved Halifax fund bids

The Chair confirmed that a bid for crash rails in the village hall had been approved. Work was about to start in lowering the radiators so that the crash rails could be installed.

89/17 Urgent Business Items

Urgent plumbing work had to be undertaken at the village hall after a member of the public noticed water flowing out of the hall. There had been a leak and a basin had fallen off the wall. The cost and works were approved by the Chair and Vice Chair at £290. This had been paid.

The plumber had left a note of works that needs to be undertaken in the plumbing at the hall to bring it in line with current legal requirements. The estimate is £500.

The Clerk confirmed to the PC that urgent business had to be approved by the Clerk in future. Two further estimates were also required in relation to the plumbing works so that the PC can make an informed choice.

Resolved: The urgent work was noted. Clerk is to arrange two further estimates and report back to the PC. Any future urgent business is to be actioned by the Clerk.

90/17 Any other business

The Clerk confirmed that although this was not usually on the Agenda there were two items that the Clerk had been aware of at the time the agenda was prepared but the items had not been finalised to be formally included on the Agenda.

The first is that the PC and MT members had agreed a way forward in relation to the Christmas Lights. 14 lampposts had been identified for Christmas trees and hanging baskets. They will be real trees with battery powered lights that are on a timer. The basket can then be used for flowers for Ulley in Bloom. It is proposed that a bid is made to the Halifax Fund to cover the cost.

The second item is that the PC had now identified the items of equipment needed to maintain the village and the recreation ground. Health and Safety procedures and risk assessments would be put in place on purchase of the equipment. The PC have identified storage for the equipment and insurance is in place as long as the risk assessments and health and safety procedures are followed. The PC suggested that a bid be made to the Halifax fund initially for funding.

The Chair also confirmed that following on from a previous meeting, the consensus in relation to the collection for Andrew Mozley was to buy a bench and flower planter. The chair will confirm this to his daughter and the PC will work with villagers to decide where each item should be placed.
Resolved: The PC accepted that both proposals could be considered if a bid was made to the Halifax Fund.

91/17 Date for next meeting confirmed as 29.11.17 at 7.00pm at Ulley Village Hall.

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