Ulley Parish Council Meeting to be held at 7.00 pm on Wednesday 27 September 2017 at Ulley Village Hall.

Dear Councillor,

21 September 2017

You are summoned to attend the above meeting of Ulley Parish Council.

E Taylor, Clerk

AGENDA

A public session will commence prior to the formal Council meeting in accordance with paragraph 4.6 of the Council’s Standing Orders.

PART I NON–CONFIDENTIAL ITEMS

In accordance with Regulation 4(6) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, audio/visual recording and photography at Council meetings is permitted in accordance with the Council’s protocol “Filming of Public Meetings”.

1. To receive and consider apologies for absence.

2. To approve, sign and date the minutes of the Parish Council meeting, held on 26 July 2017- attached 1.

3. Declarations of interest and dispensations
i. To receive declarations of interest from councillors on items on the agenda.
ii. To receive written requests for dispensations for disclosable pecuniary interests (if any)
iii. To grant any requests for dispensation as appropriate

4. To receive information on the following on-going issues and decide further action where necessary.

- Permissive footpath – Halifax Estate have said it will be a month or so before they can give us their formal decision.

- Recreation Ground – The lease has been approved by the cabinet. RMBC estate team are to contact the Chair shortly to make the arrangements for completion of the lease.

- Ulley in Bloom – The Chair is yet to ask Halifax Estates to consider an ongoing commitment to Ulley in Bloom.

5. Planning update – The new owner of 5 Turnshaw Road has been invited to attend the meeting. He wishes to speak to the Parish Council and the villagers about his plans for his new home.

6. Pension – As an employer Ulley PC has to offer the workplace pension. There are no staff members who qualify for the pension. The Chair has brought the staging date forward to 30 September 2017 and has met the PC obligations.

7. Website – Following the letter to RMBC, there was a change in the position of the Council. The Chair attended a meeting on 20 September 2017 and a report is attached marked 2.

8. To receive financial report and PC accounts – attached 3.

The last bank statement received shows £1,332.28 as at 25.08.17. From that date the following payments have been made:-

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Rates</td>
<td>£30.78</td>
</tr>
<tr>
<td>PAYE for the Clerk’s August wage</td>
<td>£24.00</td>
</tr>
<tr>
<td>Salary for the Clerk for August</td>
<td>£96.00</td>
</tr>
<tr>
<td>Stationary and other expenses (not previously cashed)</td>
<td>£43.02</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>£193.80</strong></td>
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</table>
The balance of the account as at today’s date therefore stands at £1,138.48 as per the attached.

The savings account has a balance of £3,597.99.

The cheque provided for the Neighbourhood Watch scheme has not yet been cashed. This has been chased and is due to be cashed shortly. The final half of the precept is due in September.

The Friends of Ulley Country Park confirmed that they no longer required a contribution as their bid for the main funding had not been successful.

9. To receive financial report on Halifax fund – No payments have been made since the last meeting of the PC.

10. To receive an update on Halifax fund bids approved by the Halifax Estate - The Halifax estate have approved a bid for Crash rails to be installed in the village hall to protect the walls.

11. To discuss urgent business items – urgent plumbing work had to be undertaken on the village hall. The decision to fund the works was made by Peter Hubbard and Richard Steel using urgent business powers. The work cost £290.

12. Any other business

13. To agree the next meeting as 29 November 2017 at 7.00pm Ulley village hall.

PART II – CONFIDENTIAL ITEMS

That pursuant to Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting for the consideration of reports on the following matters on the grounds that they involve the likely disclosure of exempt information as defined in the following Paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972, as amended, indicated below. The public interest in maintaining the exemption outweighs the public interest in disclosing the information for the reason given below:
Bids for Halifax Fund

It is considered that this item contains exempt information within the meaning of paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended. It is further considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because it relates to financial and personal matters.

Present
Peter Hubbard (Chair), Richard Steel (Vice Chair), David Wing, Richard Robson and Ian Stones

Clerk - Emma Taylor

Seven members of the public (including local councillor).

Public Session
Concerns were raised by the public about the following items:

- Could Halifax Estates be asked to fund Ulley in Bloom on an annual basis rather than having to apply each year? Planting has made a big difference to the village appearance.

  Chair confirmed that he will ask. They have previously said no, but given the balance in the Halifax account it might be a good time to ask.

- The car parking on Reservoir Road across the bridge has not improved and has in fact got worse. People are stood all over the bridge when they are swimming and jumping in and they make little effort to move. Cars have been vandalised recently.

  Councillor Steel confirmed that he had had the discussions with RMBC when he spoke to them about placing double yellow lines in the village. RMBC have confirmed that the lines will be re-done when the road has been resurfaced and they will look at the bridge at the same time. Chair advised all members of the public to report to the Police non-emergency number, as the Police focus on “hot spots”. The hot spots are identified by the amount of calls that the Police receive about a certain area. John Swift provided a list of the PCSO's responsible for each area. Clerk will attach the list to the minutes.

- A member of the public raised concern that speeding was still an issue in the village. The Police have done two surveys and vanished. They said it would be an ongoing campaign. It was suggested by a member of the public that the speed limit should be reduced to 20mph. PC members confirmed that this had been looked at before and the basic answer to the village was that as there had been no accidents it was not considered necessary by RMBC for the speed limit to be reduced to 20mph.

  Chair will write to the Police and find out what is happening.

- A member of the public thanked the PC for the kerbs being cleaned.

- A member of the public raised concern that the hay etc at the end of the property on Turnshaw was still there. PC members confirmed that photos and emails had been sent to RMBC and Highways are seeing if it is Highway land. If it is not, then it will be estate land and the PC will ask the estate to sort.
A member of the public commented that the PC could have attended meetings since 2015 (was not stated what meetings) and that they had secured the bus provision for Aston school and the village. The member of the public then left the meeting.

Meeting

62/17 Apologies – No apologies were given.

63/17 Minutes of the PC meeting 31 May 2017

Resolved: The minutes and confidential minutes were accepted as a true and accurate record and were signed by the Chair.

64/17 Declarations of Interest – None declared.

65/17 On-going issues

1. Permissive footpath – Chair confirmed that Sitwell have signed the agreement. Halifax estate have not yet signed the agreement. There are many emails confirming that Halifax will sign it so it is just a matter of waiting. Once it is signed the Chair will arrange an onsite meeting with Les (farmer).

   Resolved: No action to take, Chair will keep PC updated.

2. Hs2 – Chair confirmed that the M18 route had been confirmed and there would be no station in South Yorkshire.

   Resolved: No further action for PC to take.

3. Recreation Ground – Chair confirmed that the co-ordinator at RMBC hoped that the lease would be placed before the board in September. The Chair has complained to the co-ordinator and her manager for the delay.

   Resolved: Chair to keep PC up to date.

66/17 Bouncy Castle

It was confirmed that the host of the party who wanted the bouncy castle had conducted some further enquiries and found a company that used weights instead of permanent fixings to hold the castle in place.

Resolved: This is no longer an issue for the PC

67/17 Planning update

The Chair confirmed that the owners of Brampton Villas had appealed the decision to refuse their planning application. PC have already stated their concerns so there is nothing new to add. Planning has been granted for one of the phases at the bungalow on Reservoir Road.

Resolved: No action need by the PC
68/17 Defibrillator.

Chair confirmed that it had been received and was in storage. Early discussions about its location suggested that it was best located to the righthand side of the front door to the village hall. The Millennium Trust have confirmed that they will install the device at no cost subject to the necessary resources.

Clerk confirmed that the training could be provided on a night time on 22/23/29 and 30 August. It has to be installed by the date of training. PC members all indicated they could do 22 August.

Resolved:

i) Install it to the right of the main door and hardwire into the hall’s electrics
ii) The offer of the MT to install, was accepted
iii) the Clerk will contact Emma to confirm 22 August for the training and once she has confirmed, the village can be notified.
iv) An additional resolution was agreed for the bins to be stored at the rear of the village hall.

69/17 Playground competition

The Clerk gave details that Kompan were offering in relation to a competition to win funding for a playground. The budget has to be secured by the end of September. In light of the information confirmed by the Chair today that the lease does not go to the board until September, it was agreed the timescale was too tight.

No action taken.

70/17 Boundary Commission Review

The Chair confirmed that the Commission review papers had been circulated to all members and it was proposed that Ulley be joined with Aughton and Swallownest. Clarification was sought as to why Aston and Aughton had separated. It appears to have been a decision that Aston made. Bob Walsh confirmed that a lot of the review process came down to number of electorates to, ward members. He confirmed that we were still welcome in Rother Vale. It is a consultation process. PC members views were sought.

Resolved: All PC members felt that the current boundary arrangement in Rother Vale worked well. We had been well supported. Chair is to respond to the consultation to state that Ulley is happy to remain in Rother Vale.

71/17 Financial report and PC accounts

The Clerk confirmed that the bank account as at 30.06.2017 was £2,820.39. The payments that had been made since that date, left £1,734.26 in the account. The savings account had a balance of £3,597.99.

Resolved: The accounts were accepted by the PC.
72/17 Financial report on Halifax fund

The Chair confirmed that nothing had yet been paid out of the account. Cheques had been raised for the well dressing and the AV equipment. The balance of the account is good and the Chair confirmed again that it would be a good time to ask for an ongoing commitment to Ulley in Bloom with additional hanging baskets.

Recorded.

73/17 Approved Halifax fund bids

The Chair confirmed that two bids had been approved. The first bid was for Ulley in Bloom and the summer planting had already taken place. The second is for AV equipment for the village hall. This is to be installed shortly.

74/17 Ulley Country Park Mosaic

The friends of Ulley Country Park have confirmed that they are seeking £100 from their local PC’s.

Resolved: PC agree to pay the full £100 they are looking for.

75/17 Volunteers working with the PC

PC members have identified the equipment needed for the maintenance of the village. A list was attached to the agenda. A storage solution in the village had also been found and Councillor Steel had obtained permission of the owner/user that subject to the PC making it fit for purpose, the PC can use it.

Resolved:

i) Councillor Stones will produce the written risk assessments needed for the equipment set out in the agenda. Anyone using the equipment will have to sign and the Clerk will keep a full record for insurance purposes.

ii) The PC will assess the storage solution and make it fit for purpose.

76/17 Neighbourhood Watch

The committee have written to ask if Ulley wishes to remain in the Neighbourhood watch area. The cost is £70. It is in the budget.

Resolved: All PC members agreed that the £70 should be paid.

77/17 Urgent business

1. The Clerk confirmed that within the days preceding the meeting, an email had been received from RMBC to confirm that following the recent PC Liaison meeting, a
decision had been made to withdraw the provision of websites hosted via RMBC. The Clerk confirmed that to comply with the transparency code as a smaller public body we have to have a website. Some funding is available through the Transparency Code grant. We have used this to buy the laptop and printer. It is not known if this will support ongoing costs to maintain a website. It seems to be a unilateral decision that has been made without consultation with the PC’s it actually affects. It will lead to needing a new website, staff costs, time, technical knowledge and potential rise in the precept. The PC need to decide initially whether they wish to object to the decision made?

Resolved: Clerk is to email RMBC and ask for sight of the minutes. The letter to is to object to the decision. Bob Walsh is to be copied into the email. He will make his own enquiries.

2. A member of the public confirmed that they had managed to obtain written confirmation from RMBC that the verge opposite his house is private land and not highways. He has been to see the farmer who rents the farm and he has given written permission for the verge to be maintained by the village. The member of the public would like the PC to assist.

Resolved: PC will notify the workabout group and it will be looked at, at the next group. PC needs copies of the letters.

78/17 Date for next meeting confirmed as 27.09.17 at 7.00pm at Ulley Village Hall.
RMBC Web Site Support

Following a number of recent messages from RMBC that had called into question the continued support provided to the Council’s web site a meeting was held on Wednesday the 20th September with those Parish Councils who currently receive support from RMBC.

Officers from RMBC apologised if the messages sent out had been misleading but assured those present that their intention was to review the arrangements that existed. This was mainly due to internal restructures and staff changes had left some uncertainty as to what was happening and how the arrangements had come into being.

After some discussion it was agreed:

1) The current level of support will continue
2) RMBC will continue to pay for the domain names
3) Training requests, where PCs identify a need for them selves, to be directed to the usual IT team for consideration
4) RMBC to provide basic tracking data to the PCs to help understand volume and method of site use
5) PCs to review their sites to consider if they want links to other information from RMBC such as planning applications, events, licensing etc. Also to consider whether they should edit the content to make it more user friendly for phone contacts
6) RMBC confirmed they have no budget to develop sites but would be prepared to consider such work based on recovering the costs of the work involved
7) PCs to feedback their views after due consideration.
## Payments

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<th>Category</th>
<th>Budget 2017/18</th>
<th>Actual 2017/18</th>
<th>Balance remaining 2017/18</th>
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<td>Ulley In Bloom</td>
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<tr>
<td>Village Projects</td>
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<td>Repairs/Maintenance</td>
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<td>Rec Ground Inspections</td>
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<tr>
<td>Rec Ground Maintenance</td>
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<td>Misc</td>
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<tr>
<td></td>
<td>Amount 1</td>
<td>Amount 2</td>
<td>Amount 3</td>
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<td><strong>Total Payments</strong></td>
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<td>2,875</td>
<td>3,338</td>
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**Receipts**

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<th>Amount 3</th>
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<td><strong>Precept</strong></td>
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<td><strong>Transparency grant</strong></td>
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**Receipts less expenditure**

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**B/f 2016/17**

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**Total funds**

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